

Verbatim & Numeratum (V&N)

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PURPOSE	To provide an assessment of verbal and numerical ability
ADMINISTER TO	Individuals 17 years and older
READING/EDUCATIONAL LEVEL	Grade 11 (NQF Level 2)
ADMINISTRATION TIME	Verbatim – 70 minutes (62 items) Numeratum – 60 minutes (44 items)
SCORING OPTIONS	JvR Online/Data capturing by Client Services
PUBLICATION DATE	Revised 2016
HPCSA	To be submitted
TRAINING	None
LANGUAGES	English
SA NORMS	Yes

The Verbatim and Numeratum tests help professionals to ascertain a participant's level of verbal and numerical reasoning ability, which are key aspects in the screening, recruitment and selection settings.

There is an expressed need to measure specific abilities and skills that are not necessarily measured by general mental ability assessments. The most common request for special skills assessment is for verbal and numerical assessments appropriate for use in South Africa's unique context. The Verbatim (verbal ability) and Numeratum (numerical ability) were developed to meet this need.

*The Verbatim and Numeratum can be used separately or in combination.

ASSESSMENT SCALES

For the Verbatim:

- **Synonyms:** The ability to identify words that are the same or similar in meaning.
- **Opposites:** The ability to identify words with opposite meanings.
- **Analogies:** The ability to identify the relationship between a pair of words and to identify equivalent or similar relationships in different pairs of words.
- **Reasoning:** The ability to reason with letters and other verbal content.
- **Interpretation:** The ability to read and comprehend verbal content accurately.

For the Numeratum:

- **Number Problems:** The ability to add, subtract, multiply and divide across a range of numerical problems.
- **Patterns:** The ability to solve problems that requires identification of patterns in numerical content.
- **Interpretation:** The ability to read and interpret basic numerical information contained in a graph.

AREAS OF APPLICATION

- Screening
- Recruitment and selection

REPORT OPTIONS

The following two software reports available:

- **Verbatim Feedback Report:** This report is based on the participant's responses to the assessment and provides the results of their Verbatim test. It gives an indication of the way they understand and work with verbal information.
- **Numeratum Feedback Report:** This report is based on the participant's responses to the assessment and provides the results of their Numeratum test. It gives an indication of the way they understand and work with numbers and solves problems that involve numbers.

- The **norm group** consists of working adults (for both assessments)
- A **timing component** has been introduced to reduce overall administration time
- **Updated reports**
 - More client-friendly reports
 - Expanded definitions of the scales
 - Categories into which the individual falls for easy reference
 - Percentage scores still provided for practitioners
 - Time taken included for additional speed/accuracy information